

**“BID SUBMISSION DOCUMENT – KOLKATTA”**

Date: \_\_\_\_\_

Name & Address of the Bidder

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,  
Admin Coordinator  
IL&FS Township & Urban Assets Limited  
Toll Plaza, DND Flyway, Opposite Sector 15A  
**Noida** - 201301 (Uttar Pradesh)  
Mobile: 9958348200, 9350830902

Sub: **Bid for Sale of Office IT Assets at Kolkatta**

Dear Sir / Madam,

This refers to your Advertisement dated .....in “Ek Din / Morning India English” newspaper for sale of used Office IT Assets and subsequent inspection done by me/us.

I/we am/are offering a lump sum quote of Rs \_\_\_\_\_ (Rupees : \_\_\_\_\_  
\_\_\_\_\_) (exclusive of applicable GST), for purchase of **Office IT Assets** lying at the premises **Constantia, 3rd Floor, 11, Dr. U. N. Brahmachari Street, Kolkata - 700017**

I/We am/are aware that asset sale is on “**As is where is basis**”.

Thanking you,

\_\_\_\_\_  
**Name:**.....

**Billing Address:**.....

**Mobile:**.....

**Email:**.....

PAN / GST No of the Bidder (if applicable, pls attach copy): \_\_\_\_\_

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**Bid is to be sent in sealed envelope clearly mentioning –  
“BIDS for Office Assets - Kolkatta”  
Attach the list of assets and send to the above given address**

**Last Date & Time For Receipt Of Bid  
(Latest by 6 pm on or before September 19, 2020 at the above provided address)**